

Creative Minds CDC Admission Paperwork Checklist

Please use this checklist for your convenience

	Must have in this folder	<input checked="" type="checkbox"/>	Note
0	Admission Application		
1	Admission Contract		
2	Identification and Emergency Info [LIC 700]		
3	Consent for Emergency Medical Treatment [LIC 627]		
4	Notification of Parents' Rights (4 pages) [LIC 995]		-Please submit the bottom part
5	Personal Rights [LIC 613A]		-Please submit the bottom part
6	Physician's Report & updated immunization record [LIC 701]		-Parent's signature is needed in Part A section -Immunization records/TB results are required on or before your child's first day
7	CAIR Immunization Registry Notice to Patients and Parents		-Please read through -No need to submit it
8	Creative Minds Immunization Policy		-Please read through -No need to submit it
9	Child's preadmission Health History-Parent's Report [LIC 702]		
10	Topical Cream/Ointment Permission Form		
11	Family Involvement Volunteer Hours: Sign-up		-Please complete it online
12	Email Sharing Permission Slip		-Please complete it online
As needed		filed	Info added in ProCare
13	<u>Under 24M only, or older child with special needs:</u> Infant/Toddler Needs & Services Plan [LIC 9227]		
14	<u>For infant under 12M :</u> Individual Infant Sleeping Plan		
15	<u>For Children with special needs: IEP or IFSP</u> (Current copies) Exchange of Information		
16	<u>If child has medication to take/apply at school:</u> Consent for Administration of Medication		
17	<u>For Children with Inhalers or nebulizers to be used at school:</u> Parent Permission Form [LIC 9221] Physician's Letter		